

**WILSON SCHOOL BOARD
MEETING AGENDA
Monday, August 21, 2017**

Wilson School District Strategic Vision Planks

*WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.*

CALL TO ORDER – Steve Ehrlich, Board President

ROLL CALL

PLEDGE TO THE FLAG

ANNOUNCEMENT – Attorney Miravich

PUBLIC PARTICIPATION - Agenda Items

COMMUNICATIONS – none

Wilson Good News – Mr. Ehrlich, Board President

The following student completed graduation requirements by attending the 2017 Wilson Summer School Program and is now ready to be added to the Class of 2017 permanent minutes:

Valerie Lynn Parsons (unable to attend)

EXECUTIVE SESSION -

Approval of Minutes – August 7, 2017 (Voice Vote)

**1.0 TREASURER'S REPORT/INVESTMENT REPORT/GENERAL FUND
FINANCIAL REPORTS (Roll Call)**

2.0 PAYMENT OF BILLS: (Roll Call)

General Fund 16/17	\$ 192,245.05
General Fund 17/18	\$ 2,271,770.13
Capital Reserve 16/17	\$ 502.13
Capital Reserve 17/18	\$ 10,575.64

3.0 FINANCIAL REPORTS: (Roll Call)

Cafeteria (July 2017)
Child Care (July 2017)
Activity Accounts:
 Wilson West MS (July 2017)
 Southern MS (July 2017)
 Senior High (July 2017)

4.0 Ratification/Approval of the following: (No Items)

5.0 Superintendent's Report (Personnel/Program Recommendations) (Roll Call)

5.1 Resignations/End of Service

Teresa Amoroso, Child Care Supervisor, effective 8/14/17
Dr. Krista Antonis, Principal, Whitfield Elementary School, effective 10/6/17
Heather Biltcliff, Food Service Worker, effective 8/10/17
Kathy Blume, Nurse, High School, effective 9/8/17
Amanda Brensinger, 1st Grade Teaching Assistant, Spring Ridge, effective 6/20/17
Jaclyn Burdis, Guidance Counselor, High School, effective 10/13/17
Elizabeth Hartman, Food Service Lead Worker, effective 8/8/17
Lori Jackson, Substitute Child Care, effective 8/17/17
Sharon Lamonica, Food Service Worker, effective 8/10/17
Lisa Lasky, Skills Tutor, Southern MS, effective 8/10/17
Cynthia Mappin, Substitute Teacher Caller, effective 6/30/17
Adam Mietelski, Math Teacher, High School, change effective date to 8/7/17
Patricia Milus, Bus Aide, effective 8/7/17

Molly Snyder, Substitute School Bus Driver, effective 8/18/17

Jamey Steele, Special Education Instructional Assistant, Spring Ridge, effective 8/7/17

Lisa Veitz, Behavior Specialist, change effective date to 8/21/17

Natalie Woodward, VB Coach, change effective date to 8/21/17

Angela Wright, Special Education Instructional Assistant, West MS, effective 8/14/17

5.2 Change of Status

Denise Bentz, ELL Aide, to Secretary at Southern Middle School, \$15.25/hr., effective 9/5/17 (replaces Diane Hartz, who is retiring)

Rebecca Cunnius, Child Care School Age Supervisor, to Child Care School Age Assistant, \$13.75/hr., 25 hours/week, effective 8/28/17 (replaces Giovanna Borelli who transferred)

Madison Hauk, Grade 4, LTS, Green Valley, CY 2, effective 8/23/17 (credit year was not approved on a previous agenda)

Tammy Herr, Substitute Special Education Instructional Assistant, to Special Education Instructional Assistant – Autistic Support, Cornwall Terrace, \$13.32/hr., 29.5 hours/week, effective 8/28/17 (replaces Vicky Pfeifer who retired)

Bonnie Kleinsmith, Job Coach, hourly rate change to \$22.50/hr., effective 7/1/17 (position missed on 6/19/17 Support Staff hourly rate listing)

Eric LaChance, Science Teacher (LTS), West Middle School, to Science Teacher (TPE), West Middle School, B, CY2, \$45,250/yr., effective 8/23/17 (replaces Steve Rhoades who transferred)

Kathryn Landis, Child Care Assistant, to Child Care Supervisor, \$14.61/hr., 28.75 hours/week, effective 8/28/17 (replaces Theresa Amoroso who resigned)

Nicole Lecatsus, Child Care Assistant, to Child Care Substitute, \$11.54/hr., effective 8/28/17

Michaela Lehane, Autistic Support Teacher, Cornwall Terrace, CY 1, effective 8/23/17 (credit year was not approved on a previous agenda)

Amy Major, Emotional Support Teacher, West, CY 1, effective 8/23/17 (credit year was not approved on a previous agenda)

Meredith Martin, Kindergarten Teacher, Shiloh Hills, to ESL Teacher, Shiloh Hills, effective 8/23/17 (replaces Tim Stoltz who resigned)

Christina Mayer, Monitorial Aide, Whitfield, to Substitute Monitorial Aide, \$10.04/hr., effective 8/15/17

Angela Mitstifer, Reading Specialist, Green Valley, to Instructional Coach (ELA), effective 8/23/17 (position replaces former Elementary IT Coach position)

Terrance Snyder, Bus Driver, to Substitute Bus Driver, \$15.75/hr., effective 8/7/17

Elaine Sullivan, Special Education Instructional Assistant, Whitfield, to Substitute Instructional Assistant, \$12.32/hr., effective 7/31/17

Diane Valenti, Food Service Lead Worker, Green Valley, \$11.54/hr., 28.75 hours/week, effective 8/16/17 (replaces Elizabeth Hartman who resigned)

5.3 Child Rearing Leave

Jessica Cammauf, Guidance Counselor, Southern Middle School, from approximately 10/7/17 and returning on 11/28/17

5.4 Support Staff

Ashley Albrecht, Custodian, 2nd Shift, Whitfield, \$12.97/hr., effective 8/14/17 (replaces Leon Jefferson who transferred)

Caterina Alicea, Cashier, Lower House, \$10.04/hr., 22.5 hours/week, effective 8/16/17 (replaces Anne Lessig who transferred)

Yuvone Barnwell, Food Service Worker, Shiloh Hills, \$10.04/hr., 17.5 hours/week, effective 8/19/17 (replaces Karen Staut who resigned)

Amanda Bezner, Monitorial Aide, High School, \$10.04/hr., TBD hours/week, effective 8/28/17 (replaces Wendy Werner)

Megan Bryson, Greeter, Lower House, \$10.04/hr., 20 hours/week, effective 8/28/17 (replaces Beatrice Rickenbach who retired)

Laura Burkholder, Administrative Assistant to the Assistant Superintendent, \$38,273/yr., effective 8/14/17 (replaces Edna Carroll who was promoted)

Shaneece Carrero, Special Education Instructional Assistant – Autistic Support, Shiloh Hills, \$13.32/hr., 29.5 hours/week, effective 8/28/17 (replaces Victoria DiFazio who resigned {position transfer from GV to SL})

Jamie Deck, Monitorial Aide, Green Valley, \$10.04/hr., 2 hours/week, effective 8/28/17 (replaces Giovanna Borrelli, who had change of status)

Brittany DeSimone, Special Education Instructional Assistant – Autistic Support, Cornwall Terrace, \$13.32/hr., 29.5 hours/week, effective 8/28/17 (replaces Joanne Goss who resigned)

Kristine Eberly, Study Hall Monitor, High School, \$10.04/hr., 20 hours/week, effective 8/28/17 (replaces Andrew Milanik)

Julie Fry, 1st Grade Teaching Assistant, Green Valley, \$11.54/hr., 9 hours/week, effective 8/28/17 (replaces Kelly Malandra who resigned)

Frederick Keener, Substitute Van Driver, \$12.97/hr., effective 8/15/17

Frederick Keener, Substitute Bus Aide, \$10.04/hr., effective 8/15/17

Amy Kope, Substitute Monitorial Aide, \$10.04/hr., effective 8/28/17

Evan Lambros, Cook, Lower House, \$10.91/hr., 28.75 hours/week, effective 8/16/17 (replaces Laura Stemko who transferred)

Kathleen Lambert, Cashier, Green Valley, \$10.04/hr., 21.25 hours/week, effective 8/18/17 (replaces Linda Braun who resigned)

Eva Long, Substitute Food Service Worker, \$10.04/hr., effective 8/28/17

Christina Mayer, Monitorial Aide, Whitfield, \$9.87/hr., 7 hours/week, effective 10/12/16

Suzanne Moll, Library Assistant, High School, \$12.97/hr., 29.5 hours/week, effective 8/28/17 (replaces Tracie Koch who resigned)

Jonathan Moyer, Custodial, 2nd Shift, Southern Middle School, \$12.97/hr., effective 8/7/17 (replaces Tim Morrow who transferred)

Sandra Parson, Substitute Bus Driver, \$15.75/hr., effective 8/15/17

Jennifer Rosario, Food Service Worker/Cashier, Whitfield, \$10.04/hr., 16.25 hours/week, effective 8/20/17 (replaces Heather Biltcliff who resigned)

Kimberly Spengler, 1st Grade Teaching Assistant, Cornwall Terrace, \$11.54/hr., 9 hours/week, effective 8/28/17 (replaces Ashley Young who resigned)

Kathryn Stewart, Special Education Instructional Assistant – Autistic Support, Shiloh Hills, \$13.32/hr., 29.5 hours/week, effective 8/28/17 (replacing Alec Whitsett who resigned)

Sarah Strause, Greeter, High School, \$10.04/hr., 17.5 hours/week, effective 8/28/17 (replaces Tracie Koch, who originally transferred)

Nicole Swalm, Cashier, West Middle School, \$10.04/hr., 18.75 hours/week, effective 8/16/17 (replaces Patricia Minnick, who resigned)

Jennifer Taylor, 1st Grade Teaching Assistant, Green Valley, \$11.54/hr., 9 hours/week, effective 8/28/17 (replaces Cynthia Wise)

Jennifer Taylor, Substitute Monitorial Aide, Green Valley, \$10.04/hr., effective 8/28/17

Darcie Willingmyre, Program Coordinator, Green Valley, \$14.25/hr., 17 hours/week, effective 8/16/17 (replaces Ellen Adam, who resigned)

Sandra Witman, Cashier, West Middle School, \$10.04/hr., 25 hours/week, effective 8/17/17 (replaces Diane Valenti, who was promoted)

Barbie Yuschock, Crossing Guard, \$15.00/hr., 16.25 hours/week, effective 8/3/17 (replaces Pamela Higgins, who resigned)

Barbie Yuschock, Substitute Bus Aide, \$10.04/hr., effective 8/3/17

5.5 Professional Hires

a) Adrienne Drago

Education

Masters in School Psychology and Post Graduate Certificate in Applied Behavior Analysis from St. Joseph's University

Experience

Clinical Supervisor ARCH of Lehigh Valley

Degree, Credit Year, Salary

Masters +18, CY 6, \$60,551/yr.

Assignment

BCBA Specialist, effective 8/23/17 (replaces Lisa Veitz, who resigned)

b) Alison Duthie

Education

Bachelor's Degree in Special Education, Lock Haven University

Experience

Special Education, Abington School District, 2016-2017

Degree, Credit Year, Salary

Bachelor's plus 24 credits, CY 2, \$49,800/yr.

Assignment

Learning Support, High School, effective 8/23/17 (replaces Rachel Mehaffey who transferred)

c) Caitlin O'Connor

Education

Masters in Speech and Language Pathology, Penn State

Experience

Student Teacher, Saucon Valley School District

Degree, Credit Year, Salary

Masters, CY 1, \$52,264

Assignment

Speech Therapist, Whitfield effective 8/23/17 (replaces Marybeth Rissinger, who resigned)

d) Heather Shainline

Education

Bachelor's Degree, Alvernia University

Experience

Autistic Support Teacher, Exeter School District, 2014-2017

Degree, Credit Year, Salary

Bachelor's plus 12 credits, CY 1, \$45,500/yr.

Assignment

Life Skills Teacher, Whitfield, effective 8/23/17 (replaces Lori Shuart who transferred)

e) Natalie Sten

Education

Master's Degree, Millersville University

Experience

School Psychologist, Eastern York School District, 2016-2017

Degree, Credit Year, Salary

Master's plus 45 credits, CY 1, \$60,838/yr.

Assignment

School Psychologist, Southern Middle School (replaces Christine Yoh who resigned; position moved to Southern Middle School from West Middle School)

5.6 Hourly Teacher

Katelyn Miller, Whitfield, \$19.22/hr., 17 hours/week, effective 9/25/17 (replaces Brandy Orr who resigned)

5.7 Extracurricular

Christy Austerberry, Southern Middle School Field Hockey Head Coach, \$2,212

Josh Burkhart, Freshman Football, Co-Assistant Coach, \$1,053

Tyler Jackson, Athletic Training Intern, effective 8/14/17

Kari Romano, Athletic Training Intern, effective 8/14/17

Theatre Camp Stipends -

Jody Reppert - \$2,000

Karyn Reppert - \$2,500

Elyse McDevitt - \$500

Andrew Rhoads - \$1,000

Erica Hassler - \$1,000

Marching Band Stipends, per attached

Tony Tuzzio, Girls Basketball camp, \$200.00

Doug Myer, Girls Basketball camp, \$2,030.00

Kristi Kauffman, Girls Basketball Camp, \$200.00

5.8 2017-18 Substitute Teachers, as attached.

5.9 2017-18 Food Service Substitutes, as attached.

5.10 2017-18 Substitute Instructional Assistants, as attached.

5.11 2017-18 Substitute Secretaries, as attached.

5.12 2017-18 Substitute Nurses, as attached.

5.13 2017-18 Transportation Substitutes, as attached.

5.14 2017-18 Child Care Substitutes, as attached.

5.15 2017-18 Substitute Monitorial Aides, as attached.

6.0 Consent Items (Voice Vote)

6.1 **Accept with gratitude** the following donation:

From Wilson Water Polo Parents Organization in the amount of \$9,200.00 with the restrictions outlined in the attached letter. The donation is to be deposited into the Wilson Water Polo Student Activity Fund.

Roll Call

7.0 Human Resources (Roll Call)

7.1 **Request authorization** for the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the August 21, 2017 Board meeting with action to be ratified by the Board of Education at the next official meeting.

7.2 **Request approval** of Child Care Assignments, per attached.

7.3 **Request approval** of the Memorandum of Agreement with Wilson Education Association regarding Virtual Academy, per attached.

7.4 **Request approval** to appoint Jessica Petrolati, Secondary Special Education Supervisor, Act 93, 12 months, \$93,360/yr., effective 9/18/17.

8.0 Pupil Services (Roll Call)

8.1 **Request approval** to contract with Elwyn Davidson School to provide one-to-one services for a special education student at a cost of \$164.35 per day, beginning 8/28/17 and ending 6/8/18.

8.2 **Request approval** to contract with Elwyn Opportunities School to provide education for a special education student at a cost of \$175 per day and one-to-one services at \$160.35 per day, beginning 8/23/17 and ending 6/8/18.

- 8.3 Request permission** to ratify contract with KidsPeace National Centers, Inc. Private Academic Program, to provide educational services to special education students on an as-needed basis at the per diem rate of \$161.53 per student, for 2017/2018 school year.
- 8.4 Request permission** to enroll foreign exchange student, Alvaro Schroll Casares, Gr. 10, High School, (from Austria) for the 2017-18 school year.
- 8.5 Request permission** to approve the adoption of the Addendum to Settlement Agreement and Release, to directly pay Janus School an amount not to exceed two thousand five hundred dollars (\$2,500) for 2017/2018 ESY transportation; and for 2018/2019 school year an amount not to exceed two thousand six hundred dollars (\$2,600.00) to directly pay Janus School for ESY transportation. To settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the district.

9.0 Technology & Media (No Items)

10.0 Operations (Roll Call)

- 10.1 Request permission** to enter into Fireworks Indemnification Agreement with Lower Heidelberg Township.

11.0 Finance (Roll Call)

- 11.1 Request approval** of the budget transfers dated June 30, 2017.
- 11.2 Request approval** for First National Bank to be an authorized depository for Wilson School District.

12.0 Curriculum and Staff Development (Roll Call)

- 12.1 Request permission** to enter into an agreement with the Berks County Intermediate Unit (BCIU) to provide Behind-the-Wheel instruction to students from the district that register for the BCIU Driver Education Behind-the-Wheel Program through the Berks County Intermediate Unit. Cost to be paid by the parents of the students who register for the program.

13.0 Transportation (Roll Call)

- 13.1 Request the approval** of a transportation contract with Berks Career and Technology Center for the school year 2017-2018 to transport Wilson School District students to West Campus at the rate of \$118.08 per day.

- 13.2 Request approval** of a transportation contract with Gehman's Mennonite School for the school year 2017-2018 to transport five (5) Wilson students to/from Gehman's Mennonite School at a cost of \$4.24 per student/day.
- 13.3 Request approval** of a transportation contract with New Rhoads Transportation for the school year 2017-2018 for transportation including an aide for one student to Vista School in Hershey at a cost of \$103.00 per day.
- 13.4 Request approval** of bus routes and stops for the school year 2017-2018, subject to administrative changes throughout the year, as needed.
- 13.5 Request a bid be awarded** in the amount of \$392,975.00 to M. A. Brightbill Body Works for the purchase of a total of five (5) new buses which include three (3) 72 passenger school buses, one (1) 30 passenger mini bus and one (1) 48 passenger bus equipped with a wheelchair lift and other necessary equipment.

14.0 Food/Cafeteria (No Items)

15.0 Child Care (No Items)

16.0 Extra-Curricular (No Items)

17.0 Policies (Second Reading – No Vote Needed)

17.1 Second reading of the following revised policy:

Pol. #808 - Food Services

17.2 Second reading of the following revised policy:

Pol. #808.1 Free/Reduced-Price Meals

18.0 Miscellaneous (No Items)

COMMITTEE AGENDA ITEMS COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

Berks County I.U. Board Representative (Mrs. Reid)

Berks E.I.T. Representative (Mrs. Schlosman)

Curriculum Committee Chairman (Mrs. Reid)

P3 Institute

Wilson has gotten a \$10,000 grant from the state of PA for the Governor's P3 Institute. We are working on prenatal through grade three and what we can do to make sure students are on level by grade three. Our focus is on the transition from preschool to kindergarten and parent education and involvement for P-3. Rollout will be Jan. 2018.

ESSA (Every Student Succeeds Act)

Federal government's reply to No Child Left behind Act. It makes some changes such as reducing the number of tests while making the assessments more useable. It also adds career education.

Assessments for Reading Workshop

Assessments are being worked on to provide student feedback as well as to inform teacher instruction. Benchmarks by Fountas and Pinnell will be reduced to two times a year. Running records and conferencing will be increased.

Report Cards

Written surveys will be sent out to see what people want in a report card. Teachers have gotten theirs and parents will receive theirs the first week of school. The report card will be the same the first quarter but will evolve over the rest of the year. It will begin with science and language arts. As other curriculums are written the report card will continue to change.

PDE

The elementary PDE days at the beginning of school will center around the new reading workshop being started this year. The secondary will be centered around the targeted area of math. Departments not involved in curriculum writing will have an individualized professional learning program four times this year. They will identify their focus for the year.

Instructional Coaches

Our new coaches are Math- Dan Kaufmann, Science- Steve Rhoads and ELA- Angela Mitstifer.

Extracurricular Committee Chairman (Mr. Wolf)

Facilities Committee Chairman (Mr. Nigrini)

Finance Committee Chairman (Mr. Ehrlich)

Human Resources Committee Chairman (Mr. Hopp)

Legislative/PA School Board Assn. Representative (Mr. Martin)

Public Relations Chairman (Mr. Hart / Ms. Troutman)

Education Foundation Report (Mr. Nigrini / Ms. Troutman)

Technology Chairman (Dr. Chmielewski)

Student Outreach

Solicitor (Mr. Miravich)

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

PUBLIC PARTICIPATION - NON-AGENDA ITEMS